



# Request for Quote

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STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS  
ONE CAPITOL HILL  
PROVIDENCE RI 02908

CREATION DATE : 15-JAN-14

BID NUMBER: 7548404

TITLE: PHYSICAL EXAMINATIONS FOR DEM

BLANKET START : 15-JAN-14

BLANKET END : 31-JAN-19

BID CLOSING DATE AND TIME:06-FEB-2014 10:30:00

BUYER: Melillo, Charlotte A  
PHONE #: 401-574-8110

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DOA CONTROLLER  
ONE CAPITOL HILL, 4TH FLOOR  
SMITH ST  
PROVIDENCE, RI 02908  
US

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DEM OFFICE OF HUMAN RESOURCES  
235 PROMENADE STREET  
PROVIDENCE, RI 02908  
US

Requisition Number: 1346228

Line	Description	Quantity	Unit	Unit Price	Total
1	<p>1/15/14 - 12/31/19</p> <p>PHYSICAL EXAMINATIONS FOR DEM CURRENT AND FUTURE EMPLOYEES, INCLUDING SEASONAL AND PART TIME POSITIONS REQUIRED UNDER THE SUMMER EMPLOYMENT PROGRAM PER THE ATTACHED "PRE-EMPLOYMENT PHYSICAL EXAMINATIONS PROCEDURES AND SPECIFICATIONS".</p> <p>QUESTIONS CONCERNING THIS BID SHOULD BE EMAILED TO: charlotte.melillo@purchasing.ri.gov before end of day on January 28, 2014.</p> <p>QUANTITIES ARE APPROXIMATE</p> <p>* 1/15/14 - 12/31/19 PHYSICAL EXAMINATIONS FOR DEM CURRENT &amp; FUTURE EMPLOYEES, INCLUDING SEASONAL &amp; PART-TIME POSITIONS REQUIRED UNDER THE SUMMER EMPLOYMENT PROGRAM.</p>	1,753.00	Each		

Delivery: \_\_\_\_\_

Terms of Payment: \_\_\_\_\_

It is the Vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form must be attached to the front of the offer

PRE-EMPLOYMENT PHYSICAL EXAMINATIONS  
PROCEDURES AND SPECIFICATIONS

A. Availability: Applicants are expected to be seen on a walk-in-basis. Services must be available Monday through Friday from 8:30 AM to 4:00 PM.

B. Referral Procedure:

- 1.) Applicant will be interviewed by the Department of Environmental Management (DEM). Successful applicants will be given a State Pre-Placement Medical Examination Form (CS-60), and a job description (if needed).
- 2.) Applicants will take forms to a licensed healthcare facility/physician where they will receive an examination upon presenting themselves. The examination will be conducted by a licensed physician who will complete and sign the CS-60 form.
- 3.) The applicant will immediately hand-deliver the signed CS-60 to the DEM Office of Human Resources.

C. Bill and Payment

- 1.) Invoicing/Billing: Provider/vendor will submit to the DEM Office of Human Resources a vendor invoice (form/letterhead) no more than monthly. Invoice will indicate the purchase order number, billing period and the total cost for "x" number of examinations performed at "y" fee for that billing period. The invoice will be accompanied by supporting documentation for the billing period listing the names of the individuals examined and the dates of the examination.
- 2.) Upon verification by the DEM Office of Human Resources, payment will be submitted by the DEM Office of Management Services to the State Controller.

D. Examination and Recommendation

- 1.) Each applicant will be examined in a manner sufficient for the physician to complete the information required in the appropriate section of the CS-60 Pre-Placement Medical Examination Form.
- 2.) In accordance with the form, the physician will evaluate the applicant's ability to perform the position as described, recommend any work restrictions related to the applicant's physical condition, and make recommendations as to whether the applicant can perform the functions set forth in the accompanying job specifications.

E. Utilization

- 1.) Number of examinations: Approximately 500-550 annually.
- 2.) Majority of examinations take place in spring to early summer, prior to DEM summer program implementation.

See attached for positions which require physical examinations.



RHODE ISLAND

DEPARTMENT OF ENVIRONMENTAL MANAGEMENT

235 Promenade Street, Providence, RI 02908-5767

TDD 401-222-4462

**Office of Human Resources**

Room 350

Telephone: 222-2774

FAX: 222-6174

Rev. 12 /12

[www.dem.ri.gov/jobs/seasonal](http://www.dem.ri.gov/jobs/seasonal)  
[www.riparks.com/employment.htm](http://www.riparks.com/employment.htm)

## Seasonal Positions

within the **Rhode Island Department of Environmental Management**

The Department of Environmental Management annually employs qualified responsible individuals in a variety of positions within the State's Parks, Beaches, Research Programs, and Administrative Offices during a specific limited period.

Most employees in the seasonal program are required to work weekends and holidays throughout the summer, with two week days off.

Many of the classifications below have a three-step pay grade. An employee in any of these classifications is paid at the first step during his or her first season. An employee returning to the same three-step classification for a second season is paid at the second step during that season. An employee returning to the same three-step classification for a third or subsequent season is paid at the third step during that season.

Unless otherwise noted, applicants must be at least 16 years of age.

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## Ranger Hierarchy

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**Park Ranger I** (\$7.75, \$8.00, \$8.25 Hourly)

A Park Ranger I has a considerable amount of public contact in meeting with visitors to provide directions and information concerning the facilities. A Ranger I is also responsible for patrolling parks and beach facilities to observe and report infractions of rules and regulations; promoting the safe and orderly enjoyment of these facilities by the public; inspecting facilities to check for and report maintenance problems and equipment failures; and performing a variety of maintenance tasks such as litter pickup, restroom maintenance, park and trail cleanup, and other building and grounds maintenance. **Applicants must be at least 16 years of age.**

**Park Ranger II** (\$8.40, \$8.60, \$8.80 Hourly)

A Park Ranger II performs a patrolling, protective and security function at a particular State Park or Beach. A Ranger II frequently interacts with the public by meeting with visitors to provide directions and information on parks or area facilities. A Ranger II is also responsible for assisting Park visitors and protecting them and state park properties from hazards such as accidents, injury, damage, fire, theft and trespass; they assist visitors and promote the safe and orderly enjoyment of parks and beaches; inspecting facilities for maintenance problems, equipment failures, reporting on these issues, and performing a variety of light maintenance tasks. **Applicants must be at least 18 years of age**

**Park Ranger III** (\$8.90, \$9.15, \$9.40 Hourly)

A Park Ranger III serves as the ranger shift supervisor and is responsible for administrative duties as set forth by the Regional Park Manager and/or Division of Parks & Recreation. Level III Rangers are responsible for completing reporting forms and documenting procedures used in daily operations. Responsible for reviewing all reports regarding activity on assigned shifts for accuracy, spelling, neatness, and composure. Level III Rangers are responsible for all equipment and personnel assigned under their supervision. **Applicants must be at least 18 years of age.**

**Management Area Ranger II** (\$8.40, \$8.60, \$8.80 Hourly) An employee in this classification promotes the safe and orderly enjoyment of the parks, campgrounds, beaches and Management Areas administered by the Division of Forest Environment, while assisting patrons of the facility. This position also inspects facilities for both maintenance problems and equipment failures, and performs a variety of light maintenance tasks. Responsible for communicating effectively with others in a polite and tactful manner in order to provide information and assistance and to insure adherence to laws, rules, and regulations. **Applicants must be at least 18 years of age.**

**Management Area Ranger III** (\$8.90, \$9.15, \$9.40 Hourly)

An employee in this classification promotes the safe and orderly enjoyment of the parks, campgrounds, beaches and Management Areas administered by the Division of Forest Environment, while assisting patrons of the facility. Also responsible for inspecting facilities, reporting maintenance problems and equipment failures and performing a variety of light maintenance tasks. The Management Area Ranger III greets visitors and provides directions and information on parks or area facilities. **Applicants must be at least 18 years of age.**

**Assistant Park Ranger Coordinator** (\$9.25, \$9.50, \$9.75 Hourly)

An employee in this position assists the full-time Park Ranger Coordinator in the reviewing, screening, interviewing, and placement of applicants for the Seasonal Park Ranger Program. **Applicants must be at least 18 years of age.**

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# **Lifeguard Hierarchy**

**Current Certification Required**

[www.riparks.com/lifeguard\\_certification\\_inf.htm](http://www.riparks.com/lifeguard_certification_inf.htm)

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**Seasonal Lifeguard** (\$9.50, \$9.75, \$10.00 Hourly)

**Seasonal Lifeguard Critical Area** (\$11.00 \$11.25 Hourly)

**Seasonal Senior Lifeguard** (\$10.25, \$10.50, \$10.75 Hourly)

All positions in the lifeguard hierarchy are required to actively monitor, survey and control activity on beaches, enforce regulations or policies, and perform first aid and lifesaving activities. Lifeguards respond to water related emergencies as well as accidents, injuries or other types of emergencies affecting the public safety at the beach, and are responsible for the general overall safety of the waterfront area to which they are assigned. These positions require certification and special training in First Aid, CPR, and Lifeguard Training; individuals must maintain such certification as a condition of employment.

**Seasonal Supervising Lifeguard** (\$11.50, \$11.75, \$12.00 Hourly)

In addition to the above duties described for Seasonal Lifeguard positions, a seasonal supervising lifeguard is assigned to major State beach facilities to function in a supervisory capacity under the direction of and in cooperation with the Beach or Park Manager. A Lifeguard supervisor has the primary responsibility for establishing, posting and implementing weekly and daily work schedules and assignments to insure the safe operation of the waterfront. Special requirement – must as a condition of employment possess the required Lifeguard Instructor Certification.

**Seasonal Lifeguard Coordinator** (\$12.25, \$12.50, \$12.75)

A Seasonal Lifeguard Coordinator works closely with Regional Managers, Beach Managers and Lifeguard Supervisors to ensure adequate staffing and assignment of lifeguards to meet public demand as required by safety standards for the operation of waterfront areas at beaches administered by the Department of Environmental Management. This position works closely with Regional Managers to recruit, screen and fill positions in the lifeguard hierarchy, and to provide training for conditioning, lifesaving, rescue, first aid and CPR techniques.

## **Recreational Facility Operations, Management & Education**

**Seasonal Laborer** (\$8.20, \$8.40, \$8.55 Hourly)

A Seasonal Laborer performs a wide range of manual tasks necessary in the daily operation and maintenance of the park or beach area assigned. **Applicants must be at least 18 years of age or as determined by the Chief of Parks and Recreation.**

**Seasonal Groundskeeper** (\$8.65, \$8.85, \$9.00 Hourly)

A Seasonal Groundskeeper maintains the grounds, paths, walkways and bikeways in and around the state parks. **Applicants must be at least 18 years of age.**

**Park Naturalist** (\$9.75 \$10.00, \$10.25 Hourly)

A Park Naturalist conducts public education programs regarding animal life and behavior, natural resources and conservation. **Applicants must be at least 18 years of age.**

**Fee Collector 1 (Parking Lots)** (\$7.75, \$8.00, \$8.25 Hourly)

An employee in this classification collects parking fees in the Galilee parking lots from patrons of the Block Island Ferry and other Galilee visitors. **Applicants must be at least 18 years of age.**

**Recreational Safety Inspector** (\$10.25, \$10.50, \$10.75 Hourly)

A Recreational Safety Inspector ensures that public bathing sites are compliant with the state laws and regulations that govern the safety of customers of parks and beaches; this position also prepares reports on incidents of non-compliance and participates in the Lifeguard certification procedures.

**Restroom Attendant** (\$10.50 Hourly)

A restroom attendant maintains the cleanliness and hygiene of restrooms at facilities administered by the Division of Parks & Recreation. This position cleans showers, sinks, floors, toilets, windows, mirrors and other restroom equipment as assigned.

**Seasonal Assistant Beach Manager (Surf)** (\$11.50, 11.75, 12.00 Hourly)

A seasonal assistant beach manager assists the beach manager and on occasion oversees all functions and activities at an assigned state beach, such as scheduling, assignments, recommending disciplinary action and overall management of other seasonal staff hired to operate the beach, e.g., lifeguards, lifeguard supervisors, clerks, park rangers and seasonal laborers. This position oversees the safe operation of the waterfronts, daily maintenance contracts, maintenance and operation of bathhouses, sanitary facilities, first aid stations, parking lots and is at times responsible for managing contracted concession services at their facilities. The assistant beach manager is required to assist in the enforcement of all rules and regulations at the assigned beach, and is responsible for revenue accountability, bank deposits, and revenue reports. Any applicant to this position should have in-depth knowledge and experience related to the operations of a beach. **Applicants must be at least 18 years of age.**

**Seasonal Beach Manager** (\$13.25, \$13.50, \$13.75 Hourly)

A seasonal surf beach manager oversees all functions and activities at an assigned state beach, such as scheduling, assignments, recommending disciplinary action and overall management of other seasonal staff hired to operate the beach, e.g., lifeguards, lifeguard supervisors, clerks, park rangers and seasonal laborers. This position oversees the safe operation of the waterfronts, daily maintenance contracts, maintenance and operation of bathhouses, sanitary facilities, first aid stations, parking lots and is at times responsible for managing contracted concession services at their facilities. The beach Manager is also responsible to enforce all rules and regulations at the assigned beach, and is responsible for revenue accountability, bank deposits, and revenue reports. Any applicant to this position should have in-depth knowledge and experience related to the operations of a beach operation. **Applicants must be at least 18 years of age.**

**Seasonal Beach Manager (Non-Surf)** (\$11.75, \$12.00, \$12.25 Hourly)

A seasonal non-surf beach manager oversees all functions and activities at an assigned state beach, such as scheduling, assignments, recommending disciplinary action and overall management of other seasonal staff hired to operate the beach, e.g., lifeguards, lifeguard

supervisors, clerks, park rangers and seasonal laborers. This position oversees the safe operation of the waterfronts, daily maintenance contracts, maintenance and operation of bathhouses, sanitary facilities, first aid stations, parking lots and is at times responsible for managing contracted concession services at their facilities. The beach Manager is also responsible to enforce all rules and regulations at the assigned beach. Any applicant to this position should have in-depth knowledge and experience related to the operations of a beach operation. **Applicants must be at least 18 years of age.**

**Seasonal Club House Operations & Revenue Manager** (\$11.25, \$11.50, \$11.75)

A Seasonal Club House Operations & Revenue Manager is responsible for enforcing all rules and regulations at the clubhouse of Goddard State Park, and is responsible for revenue accountability, bank deposits and revenue reports. A position in this class exercises supervision over other seasonal employees in clerical and maintenance positions. Any applicant to this position should have in-depth knowledge and experience related to the operations and etiquette of a golf course. **Applicants must be at least 18 years of age.**

**Seasonal Facility Operations & Revenue Manager** (\$12.50, \$12.75, \$13.00 Hourly)

A Seasonal Facility Operations and Revenue Manager oversees the day-to-day operations and revenue collected at Charlestown Breachway and East Beach. **Applicants must be at least 18 years of age.**

**Seasonal Range Safety Officer** (\$13.25, \$13.50, \$13.75 Hourly)

This position is located at the Great Swamp Management Area in West Kingston, RI. Range Safety Officer duties include assisting patrons with compliance to the established range safety regulations and state-owned trap equipment; issuing range permits; maintaining range facility and grounds; ordering range supplies as needed; assisting full-time staff with range duties when required; and securing property at closing. Weekend and holiday shifts are assigned on a rotating basis and are mandatory. Qualifications desired are NRA Range Safety Officer Certification or equivalent experience including knowledge of firearms, firearm safety principles, and range operations is required. **Applicant must be at least 21 years of age.**

**Equipment Operator (BART)** (\$12.00, \$12.25, \$12.50 Hourly)

This position within the DEM Emergency Response Office will work with their Bay Assessment and Response Team (BART). To assist DEM in providing appropriate reaction and remedy to conditions in the Bay due to various ecosystem trauma by operating tractor with racking equipment for clean up; and maintenance of such equipment. Duties may include similar operations in other areas of the DEM such as the Natural Resources Bureau; and other related duties. A working knowledge of the operations of equipment such as tractor, racking and similar attachments; driving a pick-up truck with towing trailer of 27ft.; ability to understand and follow oral instructions; the skills to carry out to completion assigned duties independently; and related abilities and capabilities. **Applicant must possess a Hoisting License and a valid driver's license and be physically qualified to perform assigned duties. Applicant must be at least 18 years of age**

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## Clerk and Intern Positions

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### **Parks Clerk** (\$7.95, \$8.20, \$8.35 Hourly)

A Parks Clerk issues day use/picnic permits, answers telephones, gives out park information and is responsible for the end of the day verification of revenues received. **Applicants must be at least 18 years of age.**

### **Campground Clerk 1<sup>st</sup> Shift** (\$8.75, \$9.00, \$9.25 Hourly)

### **Campground Clerk 2<sup>nd</sup> Shift** (\$9.75, \$10.00, \$10.25 Hourly)

### **Campground Clerk 3<sup>rd</sup> Shift** (\$10.75, \$11.00, \$11.25 Hourly)

An employee in this position issues camping permits, answers telephones, disseminates camping information, collects fees and performs end of shift accounting of revenues generated. **Applicants must be at least 18 years of age.**

### **Seasonal Clerical Support Aide 2** (\$9.00, \$9.25, \$9.50 Hourly)

A Seasonal Clerical Aide performs varied administrative tasks necessary for the successful operation of one of the varied programs administered by the Department of Environmental Management. This position requires the exercise of independent judgment; the ability to perform filing and routine repetitive tasks related to the operation of various equipment, strong computer skills, and the capacity to perform administrative tasks of increased complexity.

### **Seasonal Technical Field Intern** (\$9.50, \$9.75, \$10.00 Hourly)

A Seasonal Technical Field Intern performs varied technical fieldwork of a difficult nature. This position requires the exercise of independent judgment, exceptional written and verbal communication skills, filing ability, and excellent computer skills.

### **Seasonal Policy Intern** (\$10.50, \$10.75, \$11.00 Hourly)

A Seasonal Policy Intern assists full-time staff in various areas of environmental policy and planning, special projects, studies, research, data collection, entry and analysis, surveys, design outreach and education materials and to monitor organized events and other related projects. A Seasonal Policy Intern must be proficient in Microsoft Office and other related computer applications, and must demonstrate exceptional written and verbal communication skills.

### **Seasonal Technical Support Intern** (\$12.00, \$12.25, \$12.50 Hourly)

A position in this classification compiles, updates and analyzes extremely complex sets of data for technical reports and assignments, performs complex editing of a difficult nature. This position requires the exercise of independent judgment, exceptional written and verbal communication skills, and excellent computer skills.

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## Research Positions

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### **Mosquito Technician** (\$11.00 Hourly)

A Mosquito Technician conducts weekly statewide mosquito trappings along an established route for the Eastern Equine Encephalitis (EEE) surveillance program; accurately separates mosquitoes by species; conducts surveillance and mapping of salt marsh mosquito's habitats, and carries out other assignments to support the mosquito-monitoring program. These positions request: a recent degree or current enrollment in college courses in entomology, biology, or equivalent experience; lab experience; valid driver's license; ability to withstand working days in the field in varying degrees of



weather conditions. The position requests a commitment of a 35-hour week, May through October with some allowance for time negotiations.

**Student Researcher** (\$11.75 Hourly)

**Fish and Wildlife** - A Student Researcher may, within the DEM Division of Fish and Wildlife, assist in management programs and research studies to promote sound fish and wildlife conservation, professional biological field and laboratory work including procedures on a variety of live and dead animals and their parts, fish hatchery work and environmental education. This position may be required to perform a wide variety of tasks for monitoring all aspects of fish and wildlife populations, analyzing and interpreting the findings of such biological research, or both. A thorough working knowledge of common computer software; GIS knowledge desirable. These positions request: current enrollment in college courses or a recent degree in wildlife, freshwater fisheries, or marine fisheries biology, or equivalent experience; valid driver's license; ability to withstand working days in the field in varying degrees of weather conditions. A 35-hour work week with some allowance for time negotiations.

**Agriculture** - A Student Researcher may, within the DEM Division of Agriculture, assist in the State Cooperative Agriculture Pest Survey (CAPS) program. This program on a state level is part of the nation-wide USDA Animal and Plant Health Inspection Service, Plant and Quarantine (APHIS-PPQ) for the survey and detection of insect and plant pest diseases of concern. Student Researchers participating in this program will follow federal and state guidelines in field research, sample collection, data management, and reporting as well as equipment and facility maintenance. These positions request: college degree or current enrollment in a college program with concentrations in botany, entomology, environmental science, or equivalent experience; Computer experience (MSOffice, database, spreadsheet); GIS/GPS knowledge desirable; valid driver's license; ability to withstand long days working in the field in varying degrees of weather conditions; a positive attitude and ability to work in a team environment. The position requests a commitment of a 35-hour week, April through October, with some allowance for time negotiations.

**Contract Terms and Conditions**

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## **Terms and Conditions**

### **BID STANDARD TERMS AND CONDITIONS**

#### **TERMS AND CONDITIONS FOR THIS BID**

##### **PURCHASE AGREEMENT BID**

**BIDDING** (a) A single price shall be quoted for each item against which a proposal is submitted. This price will be the maximum in effect during the agreement period. Any price decline at the manufacturer's level shall be reflected in a reduction of the agreement price to the State. (b) Quantities, if any, are estimated only. The agreement shall cover the actual quantities ordered during the period. Deliveries will be billed at the single, firm, awarded unit price quoted regardless of the quantities ordered. (c) Bid price is net F.O.B. destination and shall include inside delivery at no extra cost. (d) Bids for single items and/or a small percentage of total items listed, may, at the State's sole option, be rejected as being non-responsive to the intent of this request. **ORDERING** (a) The User Agency(s) will submit individual orders for the various items and various quantities as may be required during the agreement period. (b) Exception - Regardless of any agreement resulting from this bid, the State reserves the right to solicit prices separately for any extra large requirements for delivery to specific destinations.

##### **RIVIP INFO - BID SUBMISSION REQUIREMENTS**

It is the Vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form must be attached to the front of the offer. When delivering offers in person to One Capitol Hill, vendors are advised to allow at least one hour additional time for clearance through security checkpoints.

##### **MAILING ADDRESS FOR BID PROPOSALS ISSUED BY THE STATE OF RHODE ISLAND, DIVISION OF PURCHASES**

All Bid Proposals must be submitted by mail or hand delivered to:

- State of Rhode Island
- Department of Administration
- Division of Purchases, Second floor
- One Capitol Hill
- Providence, RI 02908-5855

##### **DIVESTITURE OF INVESTMENTS IN IRAN REQUIREMENT:**

No vendor engaged in investment activities in Iran as described in R.I. Gen. Laws §37-2.5-2(b) may submit a bid proposal to, or renew a contract with, the Division of Purchases. Each vendor submitting a bid proposal or entering into a renewal of a contract is required to certify that the vendor does not appear on the list maintained by the General Treasurer pursuant to R.I. Gen. Laws §37-2.5-3.

##### **MULTI YEAR AWARD**

THIS IS A MULTI-YEAR BID/CONTRACT. PER RHODE ISLAND STATE LAW 37-2-33, CONTRACT OBLIGATIONS BEYOND THE CURRENT FISCAL YEAR ARE SUBJECT TO AVAILABILITY OF FUNDS. CONTINUATION OF THE CONTRACT BEYOND THE INITIAL FISCAL YEAR WILL BE AT THE DISCRETION OF THE STATE. TERMINATION MAY BE EFFECTED BY THE STATE BASED UPON DETERMINING FACTORS SUCH AS UNSATISFACTORY PERFORMANCE OR THE DETERMINATION BY THE STATE TO

DISCONTINUE THE GOODS/SERVICES, OR TO REVISE THE SCOPE AND NEED FOR THE TYPE OF GOODS/SERVICES; ALSO MANAGEMENT OWNER DETERMINATIONS THAT MAY PRECLUDE THE NEED FOR GOODS/SERVICES.

#### **INSURANCE REQUIREMENTS**

AN INSURANCE CERTIFICATE IN COMPLIANCE WITH PROVISIONS OF ITEM 31 (INSURANCE) OF THE GENERAL CONDITIONS OF PURCHASE IS REQUIRED FOR COMPREHENSIVE GENERAL LIABILITY, AUTOMOBILE LIABILITY, AND WORKERS' COMPENSATION AND MUST BE SUBMITTED BY THE SUCCESSFUL BIDDER(S) TO THE DIVISION OF PURCHASES PRIOR TO AWARD. THE INSURANCE CERTIFICATE MUST NAME THE STATE OF RHODE ISLAND AS CERTIFICATE HOLDER AND AS AN ADDITIONAL INSURED. FAILURE TO COMPLY WITH THESE PROVISIONS MAY RESULT IN REJECTION OF THE OFFEROR'S BID. ANNUAL RENEWAL CERTIFICATES MUST BE SUBMITTED TO THE AGENCY IDENTIFIED ON THE PURCHASE ORDER. FAILURE TO DO SO MAY BE GROUNDS FOR CANCELLATION OF CONTRACT.

NOTE: IF THIS BID COVERS CONSTRUCTION, SCHOOL BUSING, HAZARDOUS WASTE, OR VESSEL OPERATION, APPLICABLE COVERAGES FROM THE FOLLOWING LIST MUST ALSO BE SUBMITTED TO THE DIVISION OF PURCHASES PRIOR TO AWARD: \* PROFESSIONAL LIABILITY INSURANCE (AKA ERRORS & OMISSIONS) - \$1 MILLION OR 5% OF ESTIMATED PROJECT COST, WHICHEVER IS GREATER. \* BUILDER'S RISK INSURANCE - COVERAGE EQUAL TO FACE AMOUNT OF CONTRACT FOR CONSTRUCTION. \* SCHOOL BUSING - AUTO LIABILITY COVERAGE IN THE AMOUNT OF \$5 MILLION. \* ENVIRONMENTAL IMPAIRMENT (AKA POLLUTION CONTROL) - \$1 MILLION OR 5% OF FACE AMOUNT OF CONTRACT, WHICHEVER IS GREATER. \* VESSEL OPERATION - (MARINE OR AIRCRAFT) - PROTECTION & INDEMNITY COVERAGE REQUIRED IN THE AMOUNT OF \$1 MILLION.